

## Financial Motions 2010-2011

12/13/11 – to authorize one week of lost time pay of \$1,328.10 for Martha Waggoner to develop in January 2012 proposals for the CWA Strategic Industry Fund seeking organizing/recruiting assistance.

12/3/11 – to close the AP dues checkoff case as recommended by the administrator.

12/1/11 – to authorize Linda Johnson's lost time pay for Sept. 27 and 30, 2011; and Oct. 3 and 10, 2011.

11/1/11 - to donate \$250 to the David Barr Awards, given to high school journalism students at TNG's annual Freedom Forum Dinner.

11/1/11 - to donate \$1,000 to The Newspaper Guild's Irving f Scholarship Fund, which covers costs for TNG attendees at the Harvard Trade Union Program.

11/1/11 - to donate \$85.70 to CWA's Union-to-Union Program.

11/1/11 - to donate \$857.00 to the CWA Pediatric Aids Foundation.

10/26/11 - to authorize a \$200 payment for lost wages for Ghassan Masoud for attendance at the June 6, 2011, arbitration preparation meeting.

10/24/11 - to authorize the News Media Guild pay one day of lost time, travel, expenses and incidentals for Tony Winton to attend the 2011 Tri-Council meeting of the Southern, Mid-Atlantic and New England District Councils of The Newspaper Guild.

10/22/11 - to authorize up to \$700 in expenses for the Retiree Coordinator's attendance at the District Council meeting being held at MITAGS:

10/14/11 - to authorize \$681.83 in lost time and expenses for Lynne Sladky's attendance at the August EC/RA meeting in Washington.

10/14/11 - to authorize payment of President Winton's May 26-27, 2011, per diem expenses of \$60 for handling EFE negotiations in Miami.

10/14/11 - to authorize payment of President Winton's April 25-27, 2011, expenses of \$1,679.72 for attending AP bargaining.

10/14/11 - to authorize President Winton's July 9-19 expenses of \$1,498.98 for attending the CWA convention, participating in arbitration process and meeting with a CWA organizer.

10/14/11 - to authorize President Winton's June 10-12, 2011, expenses of \$910.43 for attending the AP 25-year dinner.

10/14/11 - to authorize President Winton's May 2, 2011, and May 4-5, 2011, expenses of \$76.01 for attending EFE bargaining." (Ed made the change in the per diem amount and we deducted \$13.99 toward the meal which totaled \$41.97).

10/13/11 - to withdraw the request for arbitration of the Ghassan Masoud discharge arbitration as recommended by counsel.

9/22/11 - to authorize payment of President Winton's May 26-27, 2011, expenses of \$60.00 for handling EFE negotiations in Miami.

9/22/11 - to authorize payment of President Winton's April 25-27, 2011, expenses of \$1,679.72 for attending AP bargaining.

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9/22/11 - to authorize President Winton's May 2, 2011, and May 4-5, 2011, expenses of \$76.01 for attending EFE bargaining.

8/20/11 – the Representative Assembly approved the following lost time payments: Bobby Johnson, two days; Linda Johnson, two days; Brent Kallestad, one day; Steve Karnowski, one day; Ed Morsett, one day; Alan Sayre, one day; Lynne Sladky, one day; and Pete Van Vleet, one day.

8/21/11 – the Representative Assembly adopted the budget.

8/19/11 – to approve two weeks of lost time pay for the president to be taken as needed to finish work on the archive, the AP contract for printing and the website/Echoditto.

8/19/11 – to approve two weeks of lost time pay for the mobilizer to be taken as needed to finish working on the mobilization database, recruiting plan and stewards' network.

8/19/11 – to approve the following lost time pay: Tony Winton, four days; John Braunreiter, five days; Dave Melendy, one day; Don Ryan, four days; Mike Mazzo, one day; and Martha Waggoner, two days.

8/19/11 – to approve pay \$23,450.85 to pension consultant "Cheiron" to finish paying what is owed from AP bargaining.

8/19/11 – to approve the purchase of an AT&T MiFi Air Card device with unlimited minutes for use by the NMG office staff.

8/19/11 – to arbitrate the AP Alex Brandon forced transfer case.

8/19/11 – to offer the administrator a two-year contract with a 2 percent raise per year, retroactive to the expiration of his prior contract.

8/6/11 - to authorize the administrator to submit the AP dues checkoff case to arbitration and to seek legal assistance from The Newspaper Guild.

8/4/11 - to allow Don Ryan an extra day of lost time, per diem and extraneous expenses to come one day early to the 2011 EC/RA meeting in Washington, D.C.

7/26/11 - to authorize Kevin Keane to spend up to \$600 to replace his laptop.

7/21/11 - to authorize travel, one night's lodging, per diem and incidental expenses for Martha Waggoner to attend Connie Knox memorial service.

7/12/11 - to authorize travel, lodging, per diem and incidental expenses for the administrator's attendance at the CWA convention.

7/5/11 - to accept the NMG-UPI tentative agreement and submit it to a membership vote.

6/26/11 - to donate \$200 to Suited For Change, 1010 Vermont Avenue, N.W., Suite 900, Washington, D.C., 20005, in memory of Arlene Roberta Camens, Barbara Camens' mother, who passed away this week.

6/10/11 - to increase attorney Barbara Camens' monthly retainer from \$2,000 to \$2,500, effective Jan. 1, 2011.

6/10/11 - to appoint Maggie Bergara as a member of the Elections Committee and pay her one day's lost time pay for the June 10 AP contracts ratification ballots count

6/8/11 - to authorize the \$48 expense account filed by John Braunreiter for week starting Feb. 7, 2011, for a bargaining-related expense.

5/16/11 - to authorize one day of lost time pay for President Winton to work on several local level grievances.

3/28/11 - to approve an expense of up to \$250 for a second mobilization banner.

3/24/11 – to pay pension consultant Cheiron's outstanding debt of \$16,964.71.

3/24/11 – to authorize salary and expenses for mobilizer Linda Johnson from Jan. 1, 2011, through April 30, 2011.

3/24/11 – to authorize the payment of travel, lodging, per diem and incidental expenses for Adolphe Bernotas to attend the 2011 AP retiree dinner.

3/24/11 - to authorize the payment of travel, lodging, per diem, lost time pay for Tony Winton and Dave Melendy to attend the 2011 AP retiree dinner.

3/24/11 – to authorize up to \$300 for website improvements.

3/24/11 – to authorize President Winton's bargaining expenses and lost time pay for the 2010/2011 AP bargaining as an ex-officio member of the committee.

3/24/11 – to set the number of delegates for the CWA and TNG conventions at three.

3/24/11 – to submit the David Zalubowski staff reduction case to arbitration.

3/23/11 – to authorize the following lost time pay: Mike Mazzo, three days and Dave Melendy, two days.

3/1/11 - to authorize a \$13,416.29 payment to Cheiron for its Phase 2 work through Dec, 31, 2010.

2/23/11 - to authorize lost time pay and expenses for Vin Cherwoo and Don Ryan to attend the bargaining with AP during the week of Feb. 28.

2/8/11 - to authorize the payment of \$149.30 to Lindsey Tanner to cover the Jan. 19, 2011, AP Chicago unit meeting expenses.

2/7/11 - to authorize the renting of an apartment for February for \$6,500 for housing negotiators

1/17/11 - to authorize an expense of up to \$600 for a laptop for use by the union's secretary-treasurer.

1/13/11 - to authorize lodging for the month of January, as needed, for President Tony Winton when he visits New York for bargaining.

1/13/11 - to authorize an increase in lawyer Barbara Camens' hourly rate from \$200 to \$215 effective Jan. 1, 2011, and \$220 effective Jan. 1, 2012. The retainer would remain at \$2000 a month.

12/15/10 - to authorize \$20,000 to Cheiron for pension actuarial services provided to the Guild during the AP bargaining.

12/15/10 - to pay for travel, per diem and incidental expenses for Suzanne Gamboa and Russell Contreras to come to the bargaining table on human rights issue on Monday, Dec. 21, 2010.

12/9/10 - to authorize a payment of \$920.68 to Vin Cherwoo for his attendance at the Executive Committee/Representative Assembly meeting in Washington on Aug. 20-21, 2010.

12/8/10 - to pay lost time and expenses for Tony Winton, Martha Waggoner, John Braunreiter and Kevin Keane to attend TNG sector conference Feb. 2-6, 2011, in Lake Buena Vista, Fla.

12/8/10 - to authorize the spending of up to \$60 on a NMG photo contest.

12/3/10 - to authorize payment of \$300 in per diem for President Winton's attendance at the EC-RA meeting and AP contract proposal drafting meeting from Aug.19-23, 2010, in Washington

11/29/10 - to authorize the purchase of 150 T-shirts from Proforma DR Solutions for \$1,108, plus UPS freight from the manufacturer directly to bureaus.

11/22/10 - to authorize payment of Mary Pemberton's \$889.50 in expenses to attend the West sectional.

11/22/10 - to authorize the \$6,500 payment made to cover December's lodging expenses for AP negotiators Martha Waggoner, Don Ryan and John Braunreiter.

11/19/10 - to authorize the purchase of 750 nylon lanyards with bulldog clips at a price of \$3.25 each, plus freight and a \$55 setup fee, from Proforma.

11/10/10 - to donate \$1,000 to the Irving Leuchter scholarship at The Newspaper Guild.

11/10/10 - to authorize spending up to \$10,000 to hire Allen Brawer to assist the News Media Guild with AP bargaining.

11/3/10 - to authorize travel, lodging and incidental expenses for Secretary-Treasurer John Braunreiter to attend The Newspaper Guild meeting in Chicago on Nov.5, 6 and 7 to replace President Tony Winton, who was assigned by The Associated Press to cover a breaking story.

11/3/10 - to approve the late filed expense account for Steve Karnowski for his attendance at the Guild's east sectional meeting in Washington.

10/29/10 - To add to the News Media Guild financial policies the following; Adding to the Addendum section, first paragraph, adding the following sentence between the second and last sentence; In addition to those Guild members who are away from their jobs for more than a week they may also provide the Executive Committee, in advance, documentation showing that they receive a periodic car usage reimbursement per their

bargaining agreement of which the News Media Guild will reimburse the member 50 percent of that weekly allowance, up to \$50 weekly.

10/29/10 - to purchase Logmein for the administrator's office and laptop computers at a cost of \$130, plus tax.

10/25/10 - to authorize the expenditure of \$350.35, plus shipping and sales tax, to purchase 1,001 NMG buttons from Unlimited Graphics.

10/22/10 - to authorize the purchase of eight flip video cameras and portable tripods for use in mobilization, at a cost not to exceed \$1,500.

10/21/10 - to purchase a Windows 7 Ultimate Upgrade operating system for the administrator's laptop.

10/20/10 - to authorize the hiring of Elaine King as the part-time clerk earning \$363.31 a week.

10/20/10 - to authorize payment to EchoDitto for packaging up the old site, releasing the DNS, and establishing archive access to the old site, at a cost not to exceed \$500.

10/13/10 - to authorize a \$307.70 payment to Linda Johnson for her May 7, 2010, trip to Philadelphia.

10/5/10 - to authorize the expenditure of \$1,958 for 1,000 recruiting kit folders from Pro Forma of Pt. Jefferson Sta., N.Y.

9/27/10 - to authorize payment of Carmen Hulbert's lost time pay expenses to attend the Organizing Institute training in Cleveland on Dec. 3-5.

9/27/10 - to authorize payment of Alan Sayre's expenses for attendance at the Washington sectional conference in May 2010.

9/27/10 - to authorize the \$6,500 payment made to cover one month of lodging expenses for AP negotiators Martha Waggoner, Don Ryan and John Braunreiter.

9/26/10 - to authorize travel, lodging, lost pay, if any, per diem and incidental expenses for President Tony Winton and First Vice President Martha Waggoner to attend the District Council meeting in Chicago on Nov. 5-7.

8/22/10 - to authorize up to 10 days lost time and related expenses for President Winton to be used prior to and during bargaining as he needs.

8/22/10 - to add \$2,000 to the EC meeting budget line and make a corresponding draw from the defense fund.

8/22/10 - to purchase a laptop and upgraded version of Adobe Creative Suite at a total cost up to \$1,000.

8/22/10 - to authorize payment of Lynne Sladky expenses, which were filed more than one month after generating the expenses.

8/22/10 - to approve lost time for the following people and amounts: Vin Cherwoo– two days, John Braunreiter – five days, Tony Winton – three days, Martha Waggoner– three days, Don Ryan– three days, David Melendy - one day, Linda Johnson – two days, Mike Mazzo – two days.

8/22/10 - to approve lost time for the following people and amounts, Pat Turley – one day, Jessica Mintz- one day, Peter Van Vleet – one day, Brent Kallestad – one day, Lynne Sladky – two days, Alan Sayre – one day.

8/18/10 - to authorize a payment of \$369 to Tamara Lush for attendance at the East sectional and \$456 to Catherine Tsai for attendance at the West sectional.

8/2/10 - to accept the EC proposed separation agreement with Karl Jendretzky, which gives four weeks of pay due to reorganization, allows him to file unemployment, and lets him keep his 5-year old laptop.

7/22/10 - to authorize a \$5,885 payment to the CWA-ITU Pension Plan to cover the July 2005-April 2006 period in which contributions were not made on behalf of Karl Jendretzky.

6/22/10 - to authorize a transfer of \$35,000 from the Organizing Fund and \$5,000 from the Membership Education and Recruitment Fund to the General Fund.

6/8/10 - to authorize one day of lost time pay for Katie Oyan and two days of lost time pay for Mark Carlson to attend the West sectional.

6/8/10 - to authorize the administrator's travel, two nights lodging, per diem and incidental expenses to attend the Freedom Forum Banquet on July 23 and The Newspaper Guild's Sector Conference on July 24-25, 2010, in Washington, D.C.

6/8/10 - to authorize one day's lost time pay to Rachel La Corte and Alan Scher Zagier to attend the West sectional.

5/3/10 - to authorize one day of lost time pay for Mary Esch of Albany to attend the East sectional in Washington.

5/3/10 - to authorize the purchase of an additional 16 nights of hotel accommodations at \$136.25 a night for the East sectional totaling \$2,180.00 and 46 nights of hotel accommodations at a cost of \$135.78 a night for the West sectional totaling \$6,245.88.

4/30/10 - to authorize one-way travel, per diems and incidental expenses for Martha Waggoner to attend the Washington sectional conference.

4/30/10 - to authorize one day of lost time pay for Bill Newill to attend the Washington sectional.

4/30/10 - to authorize a day of lost time pay for Terry Wallace of Dallas to attend the Los Angeles sectional meeting.

4/17/10 - to authorize 59 days of Guild leave for the mobilizer through Dec. 15, 2010, and that any requests for additional time off be considered as needed.

4/17/10 - to authorize one night's lodging, two days of per diem, mileage and incidental expenses for Adolphe Bernotas to attend AP's 25-year dinner in New York on May 21, 2010.

4/9/10 - to authorize two days of lost time pay for Mary Pemberton of AP Anchorage to attend the West sectional in Los Angeles on May 14-16.

3/29/10 - to authorize one day of lost time for Mike Mazzo for his April 16-18 trip to New York to work on the union's computers.

3/23/10 - to authorize the purchase of a humidifier for the administrator's office at of cost of \$59.99 plus taxes.

3/20/10 - to authorize two days of lost time pay every other week for the mobilizer to tend to mobilization and recruitment issues.

3/19/10 - to authorize travel, lodging, per diems and incidental expenses for Adolphe Bernotas for July 24-27 to attend the CWA retirees meeting held in Washington during the July CWA Convention week.

3/16/10 - to purchase a Dell Inspiron 15 laptop for the mobilizer for \$626.05.

3/11/10 - to authorize two days lost time pay, travel, lodging, per diem and incidental expenses for the mobilizer to visit New York City for mobilization/recruitment work.

3/9/10 - to authorize the purchase of a Hewlett-Packard Laser jet desktop printer for the bookkeeper for \$208.93.

2/11/10 - to accept UPI 's proposals to modify the collective bargaining agreement which includes 14 percent wage cuts for employees earning more than \$950 a week and no cuts for employees earning less than \$950 a month. The four least senior employees will be terminated in a staff cut.

2/10/10 - That the attached document be added to the News Media Guild Financial Policies as, Article I Bookkeeping, Section 3 - Credit Card Policy  
NEWS MEDIA GUILD CREDIT CARD POLICY

The Executive Committee of News Media Guild adopts the following policy to govern the use of all union credit cards.

#### 1. WHO MAY USE A UNION CREDIT CARD?

The Executive Committee shall determine which officers and employees of NMG are authorized to receive a union credit card [Cardholder]. Each Cardholder agrees to comply with the terms of this Credit Card Policy. The Executive Committee retains the authority to terminate the privileges of any Cardholder. The Cardholder shall immediately surrender the union credit card upon the termination of privileges by the Executive Committee, and/or upon termination from union office or employment by NMG.

#### 2. OWNERSHIP AND CANCELLATION OF THE CREDIT CARD.

The Cardholder is accountable for all activity on their union credit card and for ensuring proper use of the card. The Cardholder is responsible for safeguarding the card against theft and unauthorized use. The Cardholder must immediately notify the Executive Committee and the NMG office of any lost or stolen card and must take immediate action to report the lost or stolen card to the credit card company to prevent unauthorized use. A Cardholder may surrender a card at any time and be discharged from the policy at any time but the cardholder is responsible for charges incurred prior to the surrender of the card. In a case where fraudulent or demonstrably erroneous charges are made to the card account, and the Cardholder or NMG office has timely notified the card issuer of the fraudulent or erroneous activity, the cardholder shall be indemnified against charges that are not reversed by the card issuer.

#### 3. AUTHORIZED USE OF THE CARD.

The union credit card may be used solely for expenses related to the official business of NMG, specifically all reasonable expenses incurred in fulfilling duties and responsibilities on behalf of NMG and its membership. Approved uses of the credit card include NMG office supplies, equipment, and service related charges, airfare, lodging, meals, and surface transportation incurred while conducting official business on behalf of NMG. Unless authorized by specific EC motion, the credit card should not be used to pay for airfare, transportation, and lodging of persons other than the Cardholder. The card may be used to pay for meals at business meetings in which the Cardholder is a participant, provided that the Cardholder includes the name(s) of other persons at the meeting with the supporting documentation for the expense. Deductions shall be made from the authorized per-diem if a Cardholder charges personal meals or other items intended to be limited by the authorized per-diem. The credit card may not be used for personal expenses. If the union credit card is inadvertently used for the purchase of personal expenses, the Cardholder must pay all charges related to the personal expense, in full, within 30 days of purchase or

notification by the NMG office. The Failure to do so may lead to cancellation of credit card privileges. The Cardholder shall be personally liable for any personal or unauthorized expenses incurred.

Unauthorized use of the union credit card includes:

- Purchase of items for personal use.
- Exceeding bank credit line limit
- Failure to submit within 30 days of the purchase or notification by the NMG office transaction receipts and/or any other documentation reasonably necessary to determine the nature and purpose of the expense, unless the EC approves expenses pursuant to Article VI, Section 1(c) of the News Media Guild Financial policies.
- Failure to return the credit card when privileges have been terminated by the Executive Committee or when the Cardholder has been terminated from union office or union employment

#### 4. RECEIPTS AND ACCOUNTING.

It is the responsibility of each Cardholder to obtain transaction receipts each time the card is used. Individual transaction receipts shall be submitted to NMG no later than 30 days after purchase, along with any other written explanation or documentation reasonably necessary to determine the authorized nature of the expenses incurred. Where transaction receipts are not available or lost, a Cardholder may use the credit card statement as a receipt if it details the date and nature of the expense and is accompanied by a written explanation but payment of the expense shall require EC approval. Bills for all union credit cards shall be addressed to NMG offices and shall be reviewed and approved for payment by NMG. The NMG office shall timely inform the Cardholder of all charges on a Cardholder's card. The Cardholder shall timely respond to any questions or inquires made by NMG as to the nature of any expense incurred by Cardholder. Once informed, it is the Cardholder's responsibility to follow up on any erroneous charges, returns or adjustments of which he or she is aware to ensure that proper credit is given on subsequent statements. The NMG office staff shall assist the Cardholder in complying with this policy, if possible, and time permitting.

2/5/10 - To accept the changes as submitted by Martha Waggoner to cancel her attendance to the District 1 conference and approve her expenses, lost time and per diem to attend TNG's Cleveland meeting.

2/4/10 - to authorize two days lost time pay, two nights lodging, per diem and incidental expenses for the secretary-treasurer to review the union's financial operations. (his travel is covered by his trip to the EC meeting)

2/2/10 - to authorize up to five days' pay for President Tony Winton to get the AP editorial and technology unit contracts printed.